

**SOUTHEAST ARKANSAS WORKFORCE DEVELOPMENT BOARD  
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[southeastarkansas.org/services/workforce/](http://southeastarkansas.org/services/workforce/)

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## **Conflict of Interest Policy**

**Purpose:**

Clarify what constitutes Conflict of Interest and Nepotism for Southeast Arkansas Workforce Development Board members and SEAEDD WIOA staff having relatives or a substantial interest in program participation, contracts, purchases, services, decisions and other matters involving WIOA funds.

**Process Description:**

Conflict of Interest and Nepotism apply to members of Southeast Arkansas Workforce Development Board as well as all employees of the SEAEDD Workforce Innovation and Opportunity Act Division.

**Conflict of Interest:**

Per WIOA Section 107(h) a member of a local board may not vote on a matter under consideration by the local board regarding the provision of services by the member or by the entity that the member represents that would provide direct financial benefit to the member, their immediate family or the entity the member represents. Board members must make known the interest and refrain from participating in any discussions and decisions involving the matter.

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Approved:

 2-20-19  
SEA WDB Chairperson                      Date

Amended:

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SEA WDB Chairperson                      Date