

Southeast Arkansas Workforce Development Area (SEAWDA) One Stop Operator Contract

This contract is made by and between the Southeast Arkansas Workforce Development Board/Southeast Arkansas Chief Elected Officials (SEAWDB/SEACEOs) and SouthEast Arkansas Planning & Development District (SEAEDD) This contract ends the one stop operator contract. SEAEDD shall adhere to the pages and attachments in this contract. The contract shall commence on January 1, 2026 and shall terminate on December 31, 2026 without a thirty (30) day written notice. In return for the promised performance, SEAWDB/SEACEOs hereby obligate to SEAEDD the following:

Title	One Stop Operator
Administrative Dollars	\$4,050.00
Program Dollars	\$48,710.00
Total Budget	\$52,760.00

Be aware that the funds will be paid by WIOA Title I funds based on the correspondence with Arkansas Department of Workforce Services, and the Memorandum of Understanding with Infrastructure Funding Agreement(s).

Be aware the above numbers are as of October 1, 2025 and are subject to change based on rescissions, additional funds, or additional grants. The contract will stay in effect regardless of any revisions.

This contract is for the 1st year. Be aware the original contract duration for activities solicited by the RFP was twelve (12) consecutive months from January 1, 2026 through December 31, 2026. As per the RFP, an annual option up to an additional three years may be considered based upon performance, funding availability, acceptable negotiations, and approval by the SEACEOs. 1st year – 01-01-26 to 12-31-26, 2nd year – 01-01-27 to 12-31-27, 3rd year – 01-01-28 to 12-31-28, and 4th year – 01-01-29 to 12-31-29.

All oral and written contracts between the parties hereto relating to the subject matter of this contract have been reduced to written form and are contained herein. The parties hereto also affirm and state that all terms, conditions, provisions, goals, and objectives contained herein have been fully negotiated and agreed upon by and between said parties, and signatures hereon express full and complete acceptance of said terms, conditions, provisions, goals and objectives. SEAEDD further understands and agrees that signature on this contract constitutes promised performance under the contract and hereby assures SEAWDB/SEACEOs that SEAEDD is capable of fulfilling said promise and will adhere to all Federal, State, SEAWDB/SEACEOs, and any other laws/regulations/requirements contained in this contract. Other changes/requirements may occur and will automatically be added to this contract. Each contract year is subject to negotiations of terms and conditions and must meet with the approval of all parties.

A Memorandum of Understanding (MOU) and Infrastructure Funding Agreement must be developed by the partners/SEAEDD and submitted to the SEAWDB/SEACEOs for approval. The funds in this contract are at all times therefore limited by the restrictions/limitations/requirements of the federal/state funding, performance, quality, and local requirements for the Southeast Arkansas Workforce Development Area. SEAEDD is required to follow the requirements in this contract as well as meet any/all time-limited fund expenditure requirements.

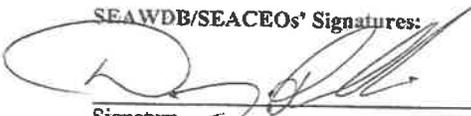
SEAEDD must meet or exceed all program/expenditures/performance/quality/continuous improvements/marketing requirements for the Southeast Arkansas Workforce Development Area and as prescribed by the SEAWDB/SEACEOs. The contract budget pages will reflect the funds for the administrative/program operations budget. These figures are subject to change without notice in the event of any rescissions, recaptures, deobligations, and/or other revisions at the national, state, or local level. These changes will be made by unilateral modification.

This is an advance by request contract. SEAEDD may request advanced funds based on actual appropriate/allowable invoices/expenditures. SEAEDD must have controls in place to ensure that cash on hand does not exceed immediate needs and unneeded funds must be promptly returned to the State of Arkansas. This contract shall not exceed the total amount obligated by the SEAWDB/SEACEOs for this contract.

The person(s) signing this contract on behalf of all parties do hereby warrant and guarantee that they are fully authorized to execute this contract and to validly and legally bind their respective parties to the terms, conditions, and provisions herein set forth.

SEAWDB/SEACEOs' Signatures:

SEAEDD's Signature:


Signature
Darcy Robbins, Chair - SEAWDB

11/06/25
Date


Signature
Patricia Hargrove, Executive Director

11/24/2025
Date


Signature
Mayor Charles Roberts, Chair - SEACEO

11-24-2025
Date

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Section 1. Certification and General Declarations

Assurances

SEAEDD assures that it:

1. Has the legal authority and expertise to apply for federal assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-federal share of any project costs) to ensure proper planning, management and completion of the project described in this contract.
2. Has expertise in administrative controls, accounting, cost allocation, cost assignments, personnel standards, evaluation procedures, availability of in-service training and other policies as may be necessary to promote the effective use of contract funds.
3. Will not permit participants to be employed on the construction, operation, or maintenance of any facility used or to be used for sectarian instruction or as a place for religious worship.
4. Will not permit any participant to displace a currently employed worker (including partial displacement such as a reduction in the hours of non-overtime work, wages, or employment benefits).
5. Will not impair existing contracts for services or collective bargaining contracts, unless the employer and the labor organization concur in writing with respect to any elements of the proposed activities which affect such contract or either such party fails to respond to written notification requesting its concurrence within 30 days of receipt thereof.
6. Will ensure that if a labor organization represents a substantial number of employees engaged in similar work or training in the same area, an opportunity shall be provided for such labor organization(s) to submit comments.
7. Will work with the SEAWDB/SEACEOs and/or its agent to promote on-site, industry-specific training programs in support of industrial and economic development.
8. Will not use contract funds to assist, promote, or deter union organizing.
9. Will not use contract funds for contribution on behalf of any participant to retirement systems or plans.
10. Will establish controls to ensure that no contract funds will be used to assist in relocating establishments/employers, or parts thereof, from one area to another, unless the Secretary of Labor determines that such relocation will not result in an increase in unemployment in the area of original location or in any other area.
11. Will comply with the provisions of the Military Selective Service Act (50 USC App. 453, Section 3, as amended).
12. Will not duplicate costs associated with this contract in any other agreement, contract, grant, lease, rental, or budget.
13. Will, if operating programs for youth, further assure the following:
 - a. Training and work experience for eligible youth will be coordinated with school-related programs, including the award of academic credit pursuant to the DOL, State, local, and other fund requirements.
 - b. The Federal Child Labor Standards or the Arkansas Child Labor Standards, whichever is stricter, will be applied to the employment of youth under 18 years of age.
14. Will comply with all federal statutes relating to nondiscrimination. These include, but are not limited to:
 - a. Public Law WIOA and Federal Regulations regarding nondiscrimination
 - b. Title VI of the Civil Rights Act of 1964 (PL 88.352) which prohibits discrimination on the basis of race, color or national origin
 - c. Title IX of the Education Amendments of 1972, as amended (20 USC 1681-1683 and 1685-1686), which prohibits discrimination on the basis of disabilities
 - d. The Age Discrimination Act of 1975, as amended (42 USC 6101-6107), which prohibits discrimination on the basis of age
 - e. The Drug Abuse Office and Treatment Act of 1972 (PL 92.255), as amended, relating to nondiscrimination on the basis of drug abuse
 - f. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (PL 91.616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism
 - g. 523 and 527 of the Public Health Service Act of 1912 (42 USC 290 dd.3 and 290 ee.3), as amended, relating to confidentiality of alcohol and drug abuse patient records
 - h. Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing
 - i. Any other nondiscrimination provisions in the specific statute(s) under which this federally-funded contract exists
 - j. Maintains its intake and/or operational headquarters as accessible to individuals with disabilities, pursuant to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.
 - k. The requirements of any other nondiscrimination statute(s) which may apply to this contract.
 - l. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (PL 91.646), which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
15. Will comply with the provisions of the Hatch Act (7 U SC 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

16. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 USC 276a to 276a.7), the Copeland Act (40 USC 276c and 18 USC 874) and the Contract Work Hours and Safety Standards Act (40.327-333), regarding labor standards for federally-assisted construction subcontracts. Pursuant to the Davis-Bacon Act, all laborers and mechanics employed by contractors or sub-contractors in any construction, alteration, or repair, including painting and decorating, of projects, buildings and works which are federally assisted under the WIOA shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary.
17. Will comply with the provisions of the Nontraditional Employment for Women Act (PL 102-235) and the regulations or standards adopted by the Job Training Partnership Division to implement such provisions. The One-Stop Operator, Provider of WIOA Services, and Provider of Other Services for Other Funds will work with SEAWDB/SEACEOs and or its agent to promote the goals of (a) the training of and the training related placement of women in nontraditional employment, (b) a description of efforts to increase awareness of such training and placement opportunities.
18. Will have the required financial/compliance audits in accordance with the Single Audit Act of 1984 and will submit such audit report(s) as required under this contract and provide copies.
19. Will maintain all required insurance policies required by the SEAWDB/CEOs or its agent. The policies include but are not limited to worker's compensation, director/officer liability, general liability, automotive, fidelity bond, and property insurance.
20. Will not utilize contract funds for any inappropriate or illegal purposes.
21. Will address/adhere to all monitoring/findings from the local area, State, and DOL.
22. Will be good stewards of all funds in this contract.
23. Will appropriately address any grievances.
24. Will develop and maintain all requested program policies/manuals/procedures and ensure adherence to all Federal laws/regulations/TEGLs/State/local issuances.
25. Will consent to background checks of any/all employees by the SEAWDB/SEACEOs or its agent.
26. Proper accounting and reporting capabilities are required to be in place and followed as per OMB Circulars.
27. Adhere to the WIOA cash-on-hand requirements for WIOA funds.
28. Federal, State, and local procurement policies must be followed if equipment, furniture, etc. are purchased. Such equipment, furniture, etc. shall be used for the purpose for which it was purchased and shall remain the property of WIOA at all times. If no longer being used for the purpose for which it was purchased, it must be returned to or transferred at the discretion of the WIOA grant recipient. This includes goods or services.
29. If awarded a contract, proposer is limited to two (2) contract modifications per contract year requiring approval of the SEAWDB/SEACEOs. Proposer cannot request a contract modification in the fourth quarter of the contract. The SEAWDB/SEACEOs may perform contract modifications as needed.
30. Additional funds can be added by the SEAWDB/SEACEOs utilizing a unilateral modification.
31. Rescissions, recapture, incentive, and agent awarded funding may also be added to or deducted from this contract by unilateral modification by the SEAWDB/SEACEOs.
32. The one stop operator is a subrecipient of Federal funds, as set forth in section 8 of TEGL 15-16.
33. As subrecipients of Federal funds, one-stop operators must follow the Uniform Guidance at 2 CFR part 200, including the contractual provisions in 2 CFR 200.326 and 2 CFR part 2900.

Certification regarding Debarment, Suspension, Ineligibility, Voluntary Exclusion, and Other Responsibility Matters.

1. SEAEDD certifies that the organization, officers, principals, and managers;
 - a. Are not presently debarred, suspended, excluded providers, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal, State, or other funding department/agency.
 - b. Have not been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract; violation of federal or State antitrust statutes; embezzlement; theft; forgery; bribery; falsification or destruction of records; making false statement; or receiving stolen property.
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, State, or local).
 - d. Are not contrary/contentious people.
 - e. Have not had one or more public transactions (federal, State, or local) terminated for cause or default.
 - f. Are not currently in conflict over WIOA expenditures, invoices, services, or payments.
2. If SEAEDD is unable to certify to any of the statements in #1 above, of this certification, SEAEDD shall attach an explanation to this contract.

Certification Regarding Lobbying for Contracts, Grants, Loans, and Cooperative Contracts

SEAEDD hereby certifies that:

1. No federal, State, or other appropriated funds have been paid or will be paid, by or on behalf of proposer, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative contract and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan or cooperative contract, the Provider of WIOA Services, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

2. SEAEDD shall require that the language of this certification be included in the contracts.
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31, U.S. Code, and section 1352. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug Free Workplace Certification

SEAEDD certifies that it will provide a drug free workplace by implementing the provisions of 29 CFR 98.630.

Certification of Non-Delinquency

SEAEDD certifies that it is not delinquent on any federal, State, local, and/or other debt.

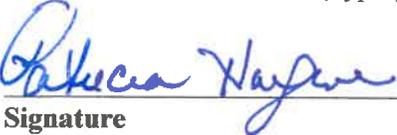
Confidential Information and Data

SEAEDD understands the necessity to protect all customer information and will establish special precautions for protection against unauthorized use, access, disclosure, modification and destruction.

By signing below, the authorized official agrees to the best of his/her knowledge that the Certifications and General Declarations are correct. If the authorized official or his/her company is made aware of any discrepancies/conflicts/documentated facts, it is the responsibility of his/her company to notify the SEAWDB/SEACEOs and its agent of any/all discrepancies/conflicts/declarations. Failure to disclose items mentioned in this document or such items that are relevant to the obvious intent for state purposes may result in contract termination.

Patrecia Hargrove

Name of Authorized Official (Typed)



Signature

11/24/2025

Date

Section 2. Narrative from Proposal.

Southeast Arkansas Planning & Development District (SEAEDD) is a Non-Profit 501(c)(4) and is submitting a proposal for One-Stop Operator for Southeast Arkansas. The information in this proposal will demonstrate the staff's experience, efficiency, and dedication to serving the ten (10) counties in Southeast Arkansas: Jefferson, Lincoln, Arkansas, Ashley, Cleveland, Grant, Desha, Bradley, Drew, and Chicot.

Specific Documentable Experience as One-Stop Operator

One of eight Planning and Development District in Arkansas, the Southeast Arkansas Economic Development District, Inc. (SEAEDD) promotes regional strategies, partnerships and solutions to strengthen the economic competitiveness and quality of life across the ten-county region in Southeast Arkansas. This area serves County and Municipal governments in Arkansas, Ashley, Bradley, Chicot, Cleveland, Desha, Drew, Grant, Jefferson, and Lincoln County.

In 1967, the local governments of Southeast Arkansas established SEAEDD in response to their common interests and concerns and the need for a joint approach to resolve area-wide problems. In 1969, Governor Winthrop P. Rockefeller and the Arkansas General Assembly expanded our authorization with Act 118 (PL 89-136) by designating the Economic Development Districts as the state's multi-county planning and development organization.

We are neither a state nor a federal agency. We are a non-profit, local unit of government organization which renders technical, economic development and planning assistance for the ten-county region we serve in Southeast Arkansas. We are governed by a Board of Directors which consists of over fifty percent locally elected public officials. All ten County Judges, Mayors of our first-class cities and other citizens from the business, agriculture, education and community service sectors of Southeast make up our Board.

SEAEDD offers a wide array of programs and services designed to assist in improving the area's economic condition. SEAEDD administers Economic Development Administration (EDA) grant programs under the United States Department of Commerce. EDA grants have been used to develop and implement industrial parks, ports and other job creating infrastructure projects throughout Southeast Arkansas. Other activities and services provided by SEAEDD include assisting in the administration of an Economic Development Administration Title IX Revolving Loan Fund, which provides loans to small businesses and manufacturers, providing staff services to the Southeast Arkansas Regional Solid Waste Board and administering Community Development Block Grant Programs, United States Department of Labor Grants, United States Department of Agriculture Grants and Delta Regional Authority Grants. SEAEDD has a long-standing tradition of meeting and exceeding the expected program requirements and compliance standards.

Based on our experience with employment and training programs in the ten-county Southeast Arkansas workforce development area, SEAEDD has a full understanding of the tasks involved in the provision of the solicited services. Prior to these Acts, SEAEDD has successfully administered federal workforce program grants including the Comprehensive Employment and Training Act (CETA) of 1973 and the Job Training Partnership Act (JTPA) of 1982. SEAEDD's experience of administering and operating workforce programs totals over fifty years, which highly qualifies us an organization competent to fulfill the terms of the One-Stop Operator role. All services have been and would continue to be performed in accordance with the WIOA Act, the regulations and the directives issued by the U.S. Department of Labor and the Arkansas Workforce Development Board.

SEAEDD, in past years and currently, provides staff services for the Southeast Workforce Development Board and has served as the Area's Fiscal Agent as appointed by the Chief Elected Officials of Southeast Arkansas, as well as the WIOA Title I-B Service Provider for Youth, Adults and Dislocated Worker Programs, and the One Stop Operator. SEAEDD has implemented policies and procedures to ensure that appropriate firewalls are in place to avoid conflict of

interest by any party or within any of the roles served by our organization.

Specific Documentable Experience in working with WIOA or other required program partners

SEAEDD staff are knowledgeable and have documentable experience in WIOA Title I-B Services for Southeast Arkansas. Career advisors are familiar with basic eligibility requirements for partner programs and are aware of community organizations in their area that could potentially assist applicants. Referrals are made via email and followed up with a phone conversation to ensure all applicants are receiving the services needed in assisting them in becoming self-sufficient.

- The Southeast Arkansas Economic Development District (SEAEDD) employs a team of Career Advisors strategically located in the Workforce Centers in Pine Bluff, Monticello, Dumas, Crossett, and Lake Village. These advisors provide direct services to eligible adults, dislocated workers, and youth across the 10-county region. Their mission is to ensure that all participants receive high-quality, individualized services that align with the Workforce Innovation and Opportunity Act (WIOA) requirements while meeting or exceeding performance measures established by the State of Arkansas.
- Career Advisors have been extensively trained to understand each performance indicator across all funding streams—adult, dislocated worker, and youth—and to integrate these expectations into their daily work. During the intake and assessment process, Career Advisors carefully evaluate each participant’s needs, barriers, and career goals to determine how individual enrollment can contribute to meeting program performance measures. This approach ensures that service delivery is both participant-centered and performance-driven.

Adequate Understanding of federal/state laws and regulations

SEAEDD has a proper understanding of Federal/State Laws and Regulations, and it is demonstrated in the following ways:

- SEAEDD’s top three staff (Executive Director, Finance Director, and WIOA Director of Workforce) have over 30 years combined experience in Department of Labors programs: Workforce Investment Act (WIA) and Workforce Innovation & Opportunity Act (WIOA).
- The Executive Director, Finance Manager, and WIOA Director of Workforce have read the WIOA Public Law and corresponding Federal Rules and Regulations.
- The Executive Director is hands-on in developing local policies and procedures to ensure we are aligned with all Federal laws and regulations and State policies and procedures.
- SEAEDD acknowledges in response to **PY24 monitoring findings**, which identified that the previous One-Stop Operator procurement was not fully competitive due to location requirements and insufficient funding allocation, SEAEDD has taken corrective steps to strengthen compliance. This includes partnering with the **Eastern Arkansas Planning and Development District** to run point on procurement, ensuring an open and competitive process.

Outreach to Customers, Partners, and Employers

SEAEDD had an outreach grant that was utilized for radio ads, social media, flyers, promotional items, and billboards to advertise WIOA services in our 10-county region. We have flyers to pass out in the community via person-to-person, mail, social media, and partners. SEAEDD utilizes reports in Arkansas JobLink to send out mass mail to our job seekers in our 10-county region.

SEAEDD’s business services team serves as the primary point of contact and support for local businesses through SEAWDB. The business services team coordinator organizes and reaches out to local business and provides awareness of services offered through the WIOA programs and the Southeast Arkansas Workforce Centers. Business services establish and maintain relationships with businesses and community organizations through various interactions.

Business services lead a team with all required partners in Southeast so there is one cohesive message to employers and then employer needs are communicated to that team.

These interactions include business engagement, entering job orders, participating in job fairs & sector council meetings, and prescreening referrals.

Information regarding workforce trends, hiring events, job fairs, available positions, and training are disseminated to Career Pathways, Adult Education, Arkansas Workforce Connections-Division of Workforce Services, Arkansas Rehabilitation Services, Arkansas Division Services for the Blind, and Arkansas Human Development Corporation. This information is displayed throughout the Arkansas Workforce Centers, on the Arkansas JobLink website, SEAEDD's website and Facebook page, on the local Chamber of Commerce calendar.

For youth recruitment, the local school systems and guidance counselors are instrumental along with our local vocational rehabilitation partners that are working with in-school youth who have an Individual Education Plan (504). Career advisors also partner with career coaches with the local colleges to host workshops in high schools. We partner with our local Adult Education providers, Vocational Rehabilitation Counselors, Community Youth Organizations, Department of Human Services, Jack Jones Juvenile Justice Center, parole officers, and other organizations that offer youth related services such as local churches in the area. We also recruit from within our Workforce Centers as individuals 24 and under often come in registering for employment services.

Adult and Dislocated Worker outreach and recruitment is done by partnering with Arkansas Workforce Connections-Division of Workforce Services. Career Pathways, Adult Education, Colleges, Transitional Living Shelters, Arkansas Department of Health, re-entry organizations, Arkansas Department of Human Services, and other community organizations as well as word-of-mouth through participants that have completed the WIOA Adult and/or Dislocated Worker programs or are currently still participating.

Proposal Budget

The budget is provided on the last page of this proposal. The line items provided are based on estimates and are subject to change. The overall budget will not exceed the proposed total amount.

Disclosures and Adherences

SEAEDD assures the SEACEOs of the following items.

- SEAEDD operates with no financial findings.
- SEAEDD or the entity's principal employees **are not** presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by a federal department or agency.
- SEAEDD **is** bonded/insured.
- SEAEDD **is not engaged** in any fraud or abuse
- SEAEDD **is not engaged** in any labor union disputes or issues.

SEAEDD would like to thank the SEACEOs for the opportunity to apply for the One Stop Operator for Southeast Arkansas.

Measurable Performance Goals

Adult Program Performance

- Employment Rate 2nd Quarter After Exit: **56.76%**
- Employment Rate 4th Quarter After Exit: **61.33%**
- Median Earnings 2nd Quarter After Exit: **\$6,459.77**
- Credential Attainment Rate: **23.91%**
- Measurable Skills Gains: **54.72%**

Dislocated Worker Program Performance

- Employment Rate 2nd Quarter After Exit: **0.00%** (low enrollment base to date)
- Employment Rate 4th Quarter After Exit: **42.86%**
- Median Earnings 2nd Quarter After Exit: *Data not yet available*
- Credential Attainment Rate: **50.00%**
- Measurable Skills Gains: *Data not yet available*

Youth Program Performance

- Employment/Education Rate 2nd Quarter After Exit: **65.96%**
 - Employment/Education Rate 4th Quarter After Exit: **61.40%**
 - Median Earnings 2nd Quarter After Exit: **\$3,239.06**
 - Credential Attainment Rate: **2.33%**
 - Measurable Skills Gains: **66.67%**
-
- While SEAEDD's Career Advisors are making measurable progress, they continue to refine outreach and case management practices to improve credential attainment, youth earnings, and dislocated worker enrollment outcomes. With consistent training, performance tracking, and ongoing collaboration with community and employer partners, Career Advisors remain committed to exceeding performance measures and ensuring that WIOA participants gain the skills, credentials, and employment opportunities needed for long-term success.
 - It is the intent of SEAEDD that everyone who enters the center is greeted and served by professional individuals who can truly assess the customer's needs and service them by either enrolling, co-enrolling or referring them to the appropriate partner. The screening and enrollment process should be seamless, and the customer should have a pleasant, positive experience and receive the services needed.
 - SEAEDD has a referral policy in place along with a co-enrollment and co-funding policy to ensure referrals are being made to the appropriate partner and duplication of services are not being provided. Meetings are held regularly to establish among local partners in each county or area so that partners may communicate face-to-face, virtual or by phone with their partners to discuss the best outcome for each individual in their respective programs.
 - SEAEDD career advisors adhere to all Arkansas Workforce Connection policies and SEAEDD local WIOA policies concerning barriers and documentation of barriers for data validation and eligibility purposes.

**Proposal Budget
One Stop Operator**

Line Item Breakdown	Admin Budget	Program Budget	Total Budget
Staff Salaries	\$1,000.00	\$40,000.00	\$41,000.00
Staff Benefits	\$50.00	\$2,350.00	\$2,400.00
Rent/Utilities	\$0.00	\$0.00	\$0.00
Communications	\$0.00	\$100.00	\$100.00
Postage	\$0.00	\$10.00	\$10.00
Supplies	\$0.00	\$500.00	\$500.00
Travel	\$0.00	\$2,500.00	\$2,500.00
Equipment	\$0.00	\$200.00	\$200.00
Maintenance	\$0.00	\$0.00	\$0.00
Payroll Services	\$0.00	\$0.00	\$0.00
Insurance	\$0.00	\$50.00	\$50.00
Audit	\$3,000.00	\$3,000.00	\$6,000.00
Total Budget	\$4,050.00	\$48,710.00	\$52,760.00

Funding is limited and is WIOA Title I funds.

* The line items are estimated and subject to adjustments by categories. The Total Admin, Total Program, and Total Budget will not be exceeded.

Subrecipient Name:		Southeast Arkansas Economic Development District				
Contact Information for Subrecipient:		Patrecia Hargrove, 870-536-1971, phargrove@southeastarkansas.org				
Subrecipients Unique Entity Identifier:		KN57SUELLUV6				
Contact Obligation Amount:		52,760.00				
Contract Time Period:		Contract Start: 1/1/2026 Contract End: 12/31/2026				
Name of Federal Award Agency:		United States Department of Labor				
Pass Through Entity:		Arkansas Division of Workforce Services				
Contract Information for Pass Through Entity:		Chair Danny Robbins of SEAWDB, 479-857-6103, dan@drailroad.com				
Identification of Whether the award is R&D:		No				
Indirect Cost Rate of the Federal Award:		34.24%				
GRANT	CFDA #	Federal Award Identification Number	Federal Award Date	Total Award Amount from DWS	Start Date	End Date
05-F26-Adult-40	17.258	25A55AT000128	10/01/2025	\$667,447.00	10/01/2025	06/30/2027
05-P25-Adult-40	17.258	25A55AT000128	07/01/2025	\$161,353.00	07/01/2025	06/30/2027
05-P25-DLW-40	17.278	25A55AW000133	07/01/2025	\$53,157.00	07/01/2025	06/30/2027
05-FY26-DLW-40	17.278	*	10/01/2025	\$195,881.00	10/01/2025	06/30/2027
05-P25-YOUTH-40	17.259	25A55AY000140	04/01/2025	\$841,089.00	04/01/2025	06/30/2027

*Have not received the FAIN from the State.